

Surlingham Parish Council
ANNUAL RETURN - Section 2 : Statement of Accounts

Explanation of variances

This is prepared based on information in "Governance and Accountability for Local Councils : a Practitioner's Guide"

Important note: These figures have been prepared on a RECEIPTS and PAYMENTS basis.

Box No.	Description	31/03/2025 £	31/03/2026 £	Variance £	Variance %	Explanation Required?	Notes
1	Balances brought fwd	25912.52	15621.65				BALANCE B/F AGREES
2	Annual precept	12500.00	14000.00	1500.00	12%	No	
3	Total other receipts	16707.33	19759.05	3051.72	18%	Yes	£2,046 increase in School Hall hire due to increased hours and hire rate. £450 from two other Parish Councils covering the Clerk's CiLCA qualification/study £400.30 Q4 24/25 School electricity contribution
4	Staff Costs	8021.00	9449.35	1428.35	18%	Yes	£82.24 Backpay from NJC award £901.60 increase from 32 to 40 hours per month £32.20 increase from 40 to 41 hours per month
5	Loan interest/capital repayments	0.00	0.00	0.00	0%	No	
6	Total other payments	31477.20	23349.71	-8127.49	26%	Yes	£620 reduction in subscriptions due to Clerk passing CiLCA qualification £309 reduction in training as Clerk passed CiLCA qualification £7071.64 reduction in Electricity rates with new contract taking effective from February 2026.
7	Balances carried forward	15621.65	16581.64	959.99	6%	No	
8	Total Cash and Short Term Investments	15621.65	16581.64	959.99	6%	No	
9	Total Fixed Assets and Long Term Investments	234948.00	234948.00	0.00	0%	No	
10	Total Borrowings	0.00	0.00	0.00	0%	No	

This report is intended as a guide to the variances you may need to explain. The specific requirements vary between external auditors so please check the requirements shown on the pro forma provided to your council

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Please note a breakdown of approved reserves will also be required if the total reserves (Box 7) figure is more than twice the annual precept value (Box 2)