

Surlingham Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2025 and 31-03-2026)

23 April 2026 (2025-2026)

Cost Centre Council Payments

Code Number		1 Clerk Salary									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
12	28/04/2025		25.63.02	SPC Bank Account		Clerk Study	Clerk	Z	95.81		95.81
13	28/04/2025		25.63.02	SPC Bank Account		Clerk Salary	Clerk	Z	490.56		490.56
16	14/05/2025		21.81.02	SPC Bank Account		Clerk Salary	Clerk	Z	56.61		56.61
27	28/05/2025		25.81.02	SPC Bank Account		Clerk Study	Clerk	Z	76.65		76.65
28	28/05/2025		25.81.02	SPC Bank Account		Clerk Salary	Clerk	Z	490.56		490.56
41	30/06/2025		25.105.02	SPC Bank Account		Clerk Salary	Clerk	Z	16.32		16.32
41	30/06/2025		25.105.02	SPC Bank Account		Clerk Salary	Clerk	Z	490.56		490.56
47	28/07/2025		25.124.03	SPC Bank Account		Clerk Salary	Clerk	Z	24.64		24.64
48	28/08/2025		25.124.03	SPC Bank Account		Clerk Salary	Clerk	Z	24.64		24.64
56	28/07/2025		25.104.03	SPC Bank Account		Clerk Salary	Clerk	Z	490.56		490.56
60	28/08/2025		25.124.03	SPC Bank Account		Clerk Salary	Clerk	Z	490.56		490.56
74	29/09/2025		25.145.04	SPC Bank Account		Clerk Salary	Clerk	Z	686.44		686.44
88	28/10/2025		25.164.02	SPC Bank Account		Clerk Salary	Clerk	Z	620.60		620.60
101	27/11/2025		25.177.03	SPC Bank Account		Clerk Salary	Clerk	Z	620.80		620.80
115	29/12/2025		25.193.03	SPC Bank Account		Clerk Salary	Clerk	Z	620.60		620.60
130	27/01/2026		26.08.02	SPC Bank Account		Clerk Salary	Clerk	Z	620.80		620.80
145	27/02/2026		26.26.02	SPC Bank Account		Clerk Salary	Clerk	Z	620.80		620.80
166	27/03/2026			SPC Bank Account		Clerk Salary	Clerk	Z	646.40		646.40
Subtotal for Code: Clerk Salary									£7,183.91		£7,183.91

Code Number		2 Clerk Household Expenses									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
13	28/04/2025		25.63.02	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
28	28/05/2025		25.81.02	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
41	30/06/2025		25.105.02	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
56	28/07/2025		25.104.03	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
60	28/08/2025		25.124.03	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
74	29/09/2025		25.145.04	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
88	28/10/2025		25.164.02	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
101	27/11/2025		25.177.03	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
115	29/12/2025		25.193.03	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
130	27/01/2026		26.08.02	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
145	27/02/2026		26.26.02	SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
166	27/03/2026			SPC Bank Account		Clerk Salary	Clerk	Z	26.00		26.00
Subtotal for Code:							Clerk Household Expenses		£312.00		£312.00

Code Number 3 Clerk Travel Expenses											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

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(Between 01-04-2025 and 31-03-2026)

23 April 2026 (2025-2026)

8	09/04/2025	April expenses	25.63.02	SPC Bank Account	Clerk expenses	Clerk	Z	20.22		20.22
15	14/05/2025		25.81.02	SPC Bank Account	Clerk expenses	Clerk	Z	30.60		30.60
31	11/06/2025		25.105.02	SPC Bank Account	Clerk expenses	Clerk	Z	26.46		26.46
31	11/06/2025		25.105.02	SPC Bank Account	Clerk expenses	Clerk	Z	2.00		2.00
46	09/07/2025		25.124.03	SPC Bank Account	Clerk expenses	Clerk	Z	30.60		30.60
62	15/09/2025		25.145.04	SPC Bank Account	Clerk expenses	Clerk	Z	30.60		30.60
78	15/10/2025		25.164.02	SPC Bank Account	Clerk expenses	Clerk	Z	36.72		36.72
91	12/11/2025		25.177.03	SPC Bank Account	Clerk expenses	Clerk	Z	36.72		36.72
108	12/12/2025		25.193.03	SPC Bank Account	Clerk expenses	Clerk	Z	36.72		36.72
121	16/01/2026		26.08.02	SPC Bank Account	Clerk expenses	Clerk	Z	30.60		30.60
138	12/02/2026		26.26.02	SPC Bank Account	Clerk expenses	Clerk	Z	24.48		24.48
148	04/03/2026		26.43.02	SPC Bank Account	Parking	John Lewis LTD	S	1.67	0.33	2.00
156	11/03/2026		26.43.02	SPC Bank Account	Clerk expenses	Clerk	S	39.35	0.52	39.87
Subtotal for Code: Clerk Travel Expenses								£346.74	£0.85	£347.59

Code Number 4 Payroll

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
159	11/03/2026	2784	26.43.02	SPC Bank Account		Payroll	Norfolk Association of Local Councils	S	144.00	28.80	172.80
160	11/03/2026			SPC Bank Account		Payroll	Norfolk Association of Local Councils	S	-144.00	-28.80	-172.80
Subtotal for Code: Payroll											

Code Number 5 Defibrillator

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
73	22/09/2025	GB-1699	25.164.02	SPC Bank Account		Defib battery and new pads	Defib4life	S	319.00	63.80	382.80
Subtotal for Code: Defibrillator								£319.00	£63.80	£382.80	

Code Number 6 Playground

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
50	09/07/2025	89432	25.124.03	SPC Bank Account		Annual Play Area Inspection	Playsafety Limited	S	88.00	17.60	105.60
164	23/03/2026	54171		SPC Bank Account		Play Area prints for consultation	Minuteman Press	Z	56.85		56.85
Subtotal for Code: Playground								£144.85	£17.60	£162.45	

Code Number 7 Dog Bins

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
67	15/09/2025	0701089630	25.145.04	SPC Bank Account		Dog bins	South Norfolk District Council (SNDC)	S	282.00	56.40	338.40
Subtotal for Code: Dog Bins								£282.00	£56.40	£338.40	

Code Number 8 Subscriptions

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
2	09/04/2025	MEM253692-1	25.63.02	SPC Bank Account		SLCC Membership	Society of Local Councils and Clerks	Z	190.00		190.00
3	09/04/2025	25/26 member:	25.63.02	SPC Bank Account		Community Action Norwich Membership	Community Action Norfolk (CAN)	Z	50.00		50.00
4	09/04/2025	21419	25.63.02	SPC Bank Account		NPTS Membership	Norfolk Parish Training and Support (NPTS)	Z	140.00		140.00
36	11/06/2025		25.105.02	SPC Bank Account		CPRE Membership	CPRE (Campaign to Protect Rural En)	Z	36.00		36.00
117	06/01/2026	639032092566	26.08.02	SPC Bank Account		Microsoft 365	Microsoft Ireland Operations Limited	S	70.83	14.16	84.99
144	20/02/2026		26.43.02	SPC Bank Account		GDPR ICO fee	Information Commissioners Office	Z	47.00		47.00

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161	11/03/2026	30594	26.43.02	SPC Bank Account		NPTS Membership		Norfolk Parish Training and Support (NPTS)	200.00	40.00	240.00
Subtotal for Code: Subscriptions									£733.83	£54.16	£787.99
Code Number 9 Stationery/Post											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
76	06/10/2025		25.164.02	SPC Bank Account		Stamps	Post Office	Z	13.60		13.60
107	21/11/2025		25.193.03	SPC Bank Account		WiFi	EE	S	6.66	1.33	7.99
119	12/01/2026		26.08.02	SPC Bank Account		Scanning at Library	Millennium Library	Z	2.00		2.00
127	23/01/2026	GB6T6WRLAE	26.26.02	SPC Bank Account		Noticeboard magnets	Amazon	S	4.99	1.00	5.99
128	23/01/2026	GB6T6X6LAEI	26.26.02	SPC Bank Account		Printer Ink cartridges	Amazon	S	17.49	3.50	20.99
136	09/02/2026	GB612UQ4WA	26.26.02	SPC Bank Account		Stationery	Amazon	S	2.99	0.60	3.59
136	09/02/2026	GB612UQ4WA	26.26.02	SPC Bank Account		Stationery	Amazon	S	6.14	1.24	7.38
Subtotal for Code: Stationery/Post									£53.87	£7.67	£61.54
Code Number 10 Waste Disposal											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
5	09/04/2025	0701088396	25.63.02	SPC Bank Account		Waste Disposal	South Norfolk District Council (SNDC)	Z	61.94		61.94
Subtotal for Code: Waste Disposal									£61.94		£61.94
Code Number 11 Parish Newsletter											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
110	12/12/2025	12055	25.193.03	SPC Bank Account		Newsletter	Hollinger Print Ltd	Z	46.00		46.00
Subtotal for Code: Parish Newsletter									£46.00		£46.00
Code Number 12 IT											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
92	12/11/2025	13115	25.177.03	SPC Bank Account		Accounting Software	Scribe	S	372.00	74.40	446.40
Subtotal for Code: IT									£372.00	£74.40	£446.40
Code Number 13 Internal Audit											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
34	11/06/2025	IAS/SPC00502	25.105.02	SPC Bank Account		Internal Audit 24/25	Internal Auditor	Z	75.00		75.00
Subtotal for Code: Internal Audit									£75.00		£75.00
Code Number 14 External Audit											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
69	15/09/2025		25.145.04	SPC Bank Account		External Audit	PKF Littlejon LLP	S	210.00	42.00	252.00
Subtotal for Code: External Audit									£210.00	£42.00	£252.00
Code Number 15 Grounds Maintenance											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
7	09/04/2025	46, 47, 78	25.63.02	SPC Bank Account		SG Payment	Caretaker	Z	12.00		12.00
7	09/04/2025	46, 47, 78	25.63.02	SPC Bank Account		SG Payment	Caretaker	Z	20.00		20.00
14	28/04/2025		25.63.02	SPC Bank Account		SG Payment	Caretaker	Z	15.00		15.00
26	27/05/2025		25.145.04	SPC Bank Account		Noticeboard key holder	SWS London Trading Ltd	S	4.99	1.00	5.99
29	28/05/2025		25.81.02	SPC Bank Account		SG Payment	Caretaker	Z	15.00		15.00

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33	11/06/2025		25.105.02	SPC Bank Account	SG Payment	Caretaker	Z	30.00		30.00
33	11/06/2025		25.105.02	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
33	11/06/2025		25.105.02	SPC Bank Account	SG Payment	Caretaker	Z	91.64	2.34	93.98
42	30/06/2025		25.105.02	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
43	02/07/2025		25.124.03	SPC Bank Account	Warning tape for tractor at play area	Groundhog Home Hardware	S	4.99	1.00	5.99
45	02/07/2025		25.124.03	SPC Bank Account	Bolts for play area gates	Groundhog Home Hardware	S	9.92	1.98	11.90
54	18/07/2025	16580	25.104.03	SPC Bank Account	SAM2 Battery	Westcotec Limited	S	91.50	18.30	109.80
57	28/07/2025		25.104.03	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
61	28/08/2025		25.124.03	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
66	15/09/2025	19051	25.145.04	SPC Bank Account	Litter bin for play area	Office Needs Direct	S	196.66	39.33	235.99
71	15/09/2025	51653	25.145.04	SPC Bank Account	Signage	Minuteman Press	S	24.60	4.92	29.52
75	29/09/2025		25.145.04	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
82	15/10/2025		25.164.02	SPC Bank Account	SG Payment	Caretaker	Z	80.00		80.00
82	15/10/2025		25.164.02	SPC Bank Account	SG Payment	Caretaker	Z	42.47		42.47
82	15/10/2025		25.164.02	SPC Bank Account	SG Payment	Caretaker	Z	76.55		76.55
84	15/10/2025	39	25.164.02	SPC Bank Account	Allotment Rent	Surlingham Church and Poor's Trust	Z	20.00		20.00
87	28/10/2025		25.164.02	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
97	12/11/2025	September anc	25.177.03	SPC Bank Account	Maintenance	Caretaker	Z	20.00		20.00
97	12/11/2025	September anc	25.177.03	SPC Bank Account	Maintenance	Caretaker	Z	60.00		60.00
106	28/11/2025		25.177.03	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
111	12/12/2025	52916	25.193.03	SPC Bank Account	Replacement No Cycling signs	Minuteman Press	S	14.60	2.92	17.52
116	29/12/2025		25.193.03	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
131	27/01/2026		26.08.02	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
140	12/02/2026	17506	26.26.02	SPC Bank Account	SAM2 Battery	Westcotec Limited	S	91.50	18.30	109.80
146	02/03/2026		26.26.02	SPC Bank Account	SG Payment	Caretaker	Z	15.00		15.00
167	27/03/2026	Feb and March		SPC Bank Account	SG Payment	Caretaker	Z	25.00		25.00
Subtotal for Code: Grounds Maintenance								£1,096.42	£90.09	£1,186.51

Code Number 18 Training/Publications

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	09/04/2025		25.63.02	SPC Bank Account		Clerks week - Afternoon Tea	SLCC - Norfolk	Z	18.00		18.00
18	14/05/2025		25.81.02	SPC Bank Account		Play Area Training	Frettenham Parish Council	Z	53.33		53.33
20	14/05/2025		25.81.02	SPC Bank Account		SLCC Branch Conference/Afternoon Te	Society of Local Councils and Clerks	Z	38.00		38.00
83	15/10/2025	21713	25.164.02	SPC Bank Account		Training	Norfolk Parish Training and Support (N	S	295.00	59.00	354.00
138	12/02/2026		26.26.02	SPC Bank Account		Clerk expenses	Clerk	Z	14.50		14.50
138	12/02/2026		26.26.02	SPC Bank Account		Clerk expenses	Clerk	Z	4.50		4.50
162	11/03/2026	30699	26.43.02	SPC Bank Account		Mapping training	Norfolk Parish Training and Support (N	S	24.00	4.80	28.80
Subtotal for Code: Training/Publications								£447.33	£63.80	£511.13	

Code Number 19 Insurance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
25	23/05/2025		21.81.02	SPC Bank Account		Insurance	Clear Councils	Z	981.94		981.94

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										Subtotal for Code: Insurance	£981.94	£981.94
Code Number	20 NI Contributions											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
17	14/05/2025		21.81.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	25.40		25.40	
32	11/06/2025		25.105.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	30.64		30.64	
49	09/07/2025		25.124.03	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	13.48		13.48	
53	18/07/2025		25.104.03	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	12.33		12.33	
63	15/09/2025		25.145.04	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	12.13		12.13	
64	15/09/2025		25.145.04	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	46.39		46.39	
79	15/10/2025		25.164.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	34.05		34.05	
109	12/12/2025		26.193.03	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	34.05		34.05	
122	16/01/2026		26.08.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	34.05		34.05	
139	12/02/2026		26.26.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	34.05		34.05	
157	11/03/2026		26.43.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	38.88		38.88	
										Subtotal for Code: NI Contributions	£315.45	£315.45
Code Number	22 HMRC - PAYE											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
9	09/04/2025	PAYE to 5th Apr	25.63.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	12.20		12.20	
17	14/05/2025		21.81.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	11.60		11.60	
32	11/06/2025		25.105.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	18.80		18.80	
64	15/09/2025		25.145.04	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	39.80		39.80	
79	15/10/2025		25.164.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	23.40		23.40	
98	19/11/2025		25.177.03	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	57.25		57.25	
109	12/12/2025		26.193.03	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	23.40		23.40	
122	16/01/2026		26.08.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	23.20		23.20	
139	12/02/2026		26.26.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	23.20		23.20	
157	11/03/2026		26.43.02	SPC Bank Account		PAYE 2025/26	HMRC PAYE	Z	29.80		29.80	
										Subtotal for Code: HMRC - PAYE	£262.65	£262.65
Code Number	23 Contingency											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
37	11/06/2025	7541	25.105.02	SPC Bank Account		Spare noticeboard keys	Noticeboard Online	S	22.95	4.59	27.54	
										Subtotal for Code: Contingency	£22.95	£27.54
Code Number	41 School Field Maintenance											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
80	15/10/2025		25.164.02	SPC Bank Account		School Playing Field 2025/26	Surlingham Primary School	Z	250.00		250.00	
										Subtotal for Code: School Field Maintenance	£250.00	£250.00
Code Number	42 PCC Burial Ground											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
81	15/10/2025		25.164.02	SPC Bank Account		PCC Burial Ground	Parochial Church Council - St Saviour	Z	250.00		250.00	
										Subtotal for Code: PCC Burial Ground	£250.00	£250.00

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Code Number 44 GPOC

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
142	16/02/2026		26.43.02	SPC Bank Account		Rachel H thank you card	Green Pastures	Z	25.00		25.00
154	09/03/2026		26.29 and P	SPC Bank Account		Bench donation	WI	Z	50.00		50.00
							Subtotal for Code: GPOC		£75.00		£75.00
							Subtotal for Cost Centre: Council Payments		13,842.88	475.36	14,318.24

Cost Centre VH Payments

Code Number 29 Booking Clerk/Cleaner Salary

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	15/04/2025		25.63.02	SPC Bank Account	April	Cleaner Salary	Cleaner	Z	131.00		131.00
22	15/05/2025		25.81.02	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
38	16/06/2025		25.105.02	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
52	15/07/2025		25.124.03	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
59	15/08/2025		25.124.03	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
72	15/09/2025		25.145.04	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
77	15/10/2025		25.164.02	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
96	17/11/2025		25.177.03	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
113	15/12/2025		25.193.03	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
120	15/01/2026		26.08.02	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
141	16/02/2026		26.26.02	SPC Bank Account		Cleaner Salary	Cleaner	Z	131.00		131.00
147	03/03/2026		26.43.02	SPC Bank Account		Cleaner Salary	Cleaner	Z	38.34		38.34
167	27/03/2026	Feb and March		SPC Bank Account		SG Payment	Caretaker	Z	208.00		208.00
							Subtotal for Code: Booking Clerk/Cleaner Salary		£1,687.34		£1,687.34

Code Number 30 Electricity

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	22/04/2025		25.81.02	SPC Bank Account	A-DFE36BF6	Electricity	EDF Energy	S	1,478.47	295.69	1,774.16
23	21/05/2025		25.81.02	SPC Bank Account		Electricity	EDF Energy	S	788.10	157.62	945.72
44	03/07/2025		25.124.03	SPC Bank Account		Electricity	EDF Energy	S	2,505.75	501.15	3,006.90
55	22/07/2025	KI-DFE36BF6-	25.193.03	SPC Bank Account		Electricity	EDF Energy	S	470.51	94.10	564.61
126	20/01/2026	KI-DFE36BF6-	26.08.02	SPC Bank Account		Electricity	EDF Energy	S	495.12	99.03	594.15
143	17/02/2026	KI-DFE36BF6-	26.26.02	SPC Bank Account		Electricity	EDF Energy	S	1,466.95	293.39	1,760.34
163	12/03/2026	1262901	26.43.02	SPC Bank Account		Electricity	Yorkshire Power and Gas	S	500.83	100.17	601.00
							Subtotal for Code: Electricity		£7,705.73	£1,541.15	£9,246.88

Code Number 31 Cleaning Materials

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
39	18/06/2025	GB501C22ZT0	25.105.02	SPC Bank Account		Hand paper towels	SWS London Trading Ltd	S	20.82	4.17	24.99
68	15/09/2025		25.145.04	SPC Bank Account		Cleaner expenses	Who gives a crap	S	36.67	7.33	44.00
100	19/11/2025		26.26.02	SPC Bank Account		Tea Towel holders	Amazon	S	4.16	0.83	4.99
132	10/02/2026	GB6009I5ZT0	26.26.02	SPC Bank Account		Cleaning Products	SWS London Trading Ltd	S	19.16	3.83	22.99

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133	10/02/2026	GB310727142	26.26.02	SPC Bank Account	Toilet Rolls	Alta & Co Trading Ltd	S	16.66	3.33	19.99
134	10/02/2026	GB6YB16MAE	26.26.02	SPC Bank Account	Cleaning Products	Amazon	S	21.17	4.24	25.41
135	10/02/2026	GB617100ZAE	26.26.02	SPC Bank Account	Cleaning Products	Amazon	S	13.32	2.67	15.99
135	10/02/2026	GB617100ZAE	26.26.02	SPC Bank Account	Cleaning Products	Amazon	S	9.99	2.00	11.99
137	10/02/2026		26.26.02	SPC Bank Account	ERROR CORRECTION	Rockland St Mary with Hellington Pari	Z			
149	05/03/2026	GB61VG046A	26.43.02	SPC Bank Account	Cleaning Products	Amazon	S	23.29	4.66	27.95
150	05/03/2026	GB601UKUZU	26.43.02	SPC Bank Account	Cleaning Products	Eleanor Tomlinson LTD	S	3.74	0.75	4.49
151	05/03/2026	GB62AZ856AE	26.43.02	SPC Bank Account	Cleaning Products	Amazon	S	9.98	2.00	11.98
152	05/03/2026	GB601HEZJN	26.43.02	SPC Bank Account	Cleaning Products	TCB Direct Limited	S	10.00	2.00	12.00
153	05/03/2026	GB600HZGZT	26.43.02	SPC Bank Account	Cleaning Products	SWS London Trading Ltd	S	20.82	4.17	24.99
Subtotal for Code: Cleaning Materials								£209.78	£41.98	£251.76

Code Number 32 Hall Maintenance

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
6	09/04/2025	1059	25.63.02	SPC Bank Account		Back door remaining balance	Swannington Windows	S	771.17	154.23	925.40
7	09/04/2025	46, 47, 78	25.63.02	SPC Bank Account		SG Payment	Caretaker	Z	12.00		12.00
7	09/04/2025	46, 47, 78	25.63.02	SPC Bank Account		SG Payment	Caretaker	Z	12.00		12.00
7	09/04/2025	46, 47, 78	25.63.02	SPC Bank Account		SG Payment	Caretaker	Z	30.24	2.71	32.95
7	09/04/2025	46, 47, 78	25.63.02	SPC Bank Account		SG Payment	Caretaker	Z	20.00		20.00
19	14/05/2025		25.81.02	SPC Bank Account		Hall Painting	Christopher Clitheroe	Z	142.00		142.00
24	23/05/2025		25.145.04	SPC Bank Account		Key cut	Timpsons	Z	19.00		19.00
30	04/06/2025	0077	25.105.02	SPC Bank Account		Window Clean and Gutters	Under Pressure	Z	206.50		206.50
33	11/06/2025		25.105.02	SPC Bank Account		SG Payment	Caretaker	Z	40.00		40.00
35	11/06/2025		25.105.02	SPC Bank Account		Pest Control	AAA Pest Control	Z	112.50		112.50
40	19/06/2025	GB5030DD6E	25.124.03	SPC Bank Account		Water Urn	Oypla.com LLP	S	62.49	12.50	74.99
51	09/07/2025	4487	25.124.03	SPC Bank Account		Fire Appliances	Norfolk Fire Protection	S	312.24	62.45	374.69
70	15/09/2025		25.145.04	SPC Bank Account		Pest Control	AAA Pest Control	Z	112.50		112.50
82	15/10/2025		25.164.02	SPC Bank Account		SG Payment	Caretaker	Z	50.00		50.00
85	17/10/2025	GB50BJP700	25.193.03	SPC Bank Account		Step ladder	CT Global (UK) LTD	S	66.49	13.30	79.79
86	20/10/2025	DS-AEU-INV-C	25.193.03	SPC Bank Account		Hook and Pole for loft	Amazon	S	7.98	1.60	9.58
93	12/11/2025		25.177.03	SPC Bank Account		Pest Control	AAA Pest Control	Z	112.50		112.50
94	12/11/2025	23631 and 236	25.177.03	SPC Bank Account		Maintenance	Orange Fox	S	617.31	123.46	740.77
94	12/11/2025	23631 and 236	25.177.03	SPC Bank Account		Maintenance	Orange Fox	S	63.20	12.64	75.84
95	12/11/2025	197	25.177.03	SPC Bank Account		Plumbing	R J Plumbing & Heating	S	80.00	16.00	96.00
97	12/11/2025	September anc	25.177.03	SPC Bank Account		Maintenance	Caretaker	Z	25.00		25.00
97	12/11/2025	September anc	25.177.03	SPC Bank Account		Maintenance	Caretaker	Z	40.00		40.00
97	12/11/2025	September anc	25.177.03	SPC Bank Account		Maintenance	Caretaker	Z	18.00		18.00
123	16/01/2026	INV 43 - Nover	26.08.02	SPC Bank Account		Painting of yellow hatched area	Caretaker	Z	50.00		50.00
129	02/02/2026		26.26.02	SPC Bank Account		Radiator covers	Home Discount	S	-97.47	-19.50	-116.97
155	09/03/2026	54017	26.43.02	SPC Bank Account		Scanning of hall deeds	Minuteman Press	S	97.52	19.50	117.02
158	11/03/2026	24131	26.43.02	SPC Bank Account		Emergency Lighting Repairs	Orange Fox	S	558.33	111.66	669.99

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168	30/03/2026	GB60022XQIV		SPC Bank Account		Asset Register stickers	Print-72 Limited	S	60.84	12.16	73.00
							Subtotal for Code: Hall Maintenance		£3,602.34	£522.71	£4,125.05
Code Number 37 Water											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	14/05/2025		25.81.02	SPC Bank Account		Water 25/26	Wave	Z	964.84		964.84
							Subtotal for Code: Water		£964.84		£964.84
Code Number 43 Health and Safety											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
58	31/07/2025		25.145.04	SPC Bank Account		Health and Safety Report	Norfolk Fire Protection	Z	299.00		299.00
65	15/09/2025	4587	25.145.04	SPC Bank Account		Fire Appliances	Norfolk Fire Protection	S		59.80	59.80
89	31/10/2025	42468/001	25.177.03	SPC Bank Account		HSE books and poster	TSO	S	28.24	5.65	33.89
90	30/10/2025		25.177.03	SPC Bank Account		First Aid Box	The Safety Supply Company	S	42.75	8.55	51.30
99	19/11/2025		26.26.02	SPC Bank Account		Plastic holder for HSE books	Amazon	S	15.82	3.16	18.98
102	27/11/2025	GB59DIDZAEI	25.193.03	SPC Bank Account		Fire Log Book	Amazon	S	7.99	1.60	9.59
103	27/11/2025	GB5041JIAPAI	25.193.03	SPC Bank Account		Fire Exit sign	Taryag Rading Ltd	S	3.32	0.67	3.99
104	27/11/2025	GB500M6HN5	25.193.03	SPC Bank Account		Disabled Access Sign	Safety First Display Ltd	S	4.53	0.91	5.44
105	27/11/2025	DS-AEU-INV-C	25.193.03	SPC Bank Account		No Smoking/Vaping signs	Amazon	S	5.41	1.08	6.49
112	12/12/2025	0403	25.193.03	SPC Bank Account		Village Hall EPC 2025	EPC Norfolk LTD	S	166.66	33.33	199.99
114	17/12/2025	Order 828363C	26.08.02	SPC Bank Account		Radiator covers	Home Discount	S	97.47	19.50	116.97
118	08/01/2026	GB68WNG2AE	26.08.02	SPC Bank Account		Emergency Lighting Test Key	Amazon	S	3.32	0.67	3.99
124	16/01/2026	INV 987	26.08.02	SPC Bank Account		Water heater replacements	PVS Plumbing and Heating	S	896.02	179.21	1,075.23
125	16/01/2026	INV 23885	26.08.02	SPC Bank Account		Emergency Lighting and Lux test	Orange Fox	S	262.75	52.55	315.30
165	26/03/2026	GB605VC8WF		SPC Bank Account		Blue Plasters	JFA Medical Limited	S	4.16	0.83	4.99
							Subtotal for Code: Health and Safety		£1,837.44	£367.51	£2,204.95
							Subtotal for Cost Centre: VH Payments		16,007.47	2,473.35	18,480.82
TOTALS									£29,850.35	£2,948.71	£32,799.06